

Public Document Pack



County Hall
The Rhadyr
Usk
NP15 1GA

Tuesday, 15 September 2020

Notice of Meeting

Strategic Transport Group

Wednesday, 23rd September, 2020 at 10.00 am,
Remote Meeting

AGENDA

Item No	Item	Pages
1.	Election of Chair	
2.	Appointment of Vice Chair	
3.	Apologies for absence	
4.	Declarations of Interest	
5.	Future of Bus Services - Simon Jones, Director, Economic Infrastructure, Welsh Government	
6.	ARRIVA CrossCountry Services to Lydney and Chepstow - Roger Gibson, Head of Communications for CrossCountry	1 - 2
7.	Chepstow Transport Study - Victoria Robinson, Ellie Mitchell and Nicole Rossiter (Arup)	
8.	Active Travel Future Network Consultation - Sue Hughes, Active Travel Officer/Paul Sullivan, Youth, Sport and Active Travel Manager	
9.	Updates <ul style="list-style-type: none">• Magor Station• Abergavenny Station• Severn Tunnel Junction Station	
10.	Any Other Business	
11.	Forward Work Plan	3 - 6

12.	To confirm the notes of the previous meeting held on 5th February 2020	7 - 14
13.	To confirm the date and time of the next meeting as Wednesday 25th November 2020	

Paul Matthews

Chief Executive

MONMOUTHSHIRE COUNTY COUNCIL
CYNGOR SIR FYNWY

THE CONSTITUTION OF THE COMMITTEE IS AS FOLLOWS:

County Councillors:

D. Dovey
J.Becker
D. Blakebrough
A. Easson
L. Guppy
F. Taylor
S. Woodhouse
J.Pratt
P. Williams
D. Cole
D. Flint
T. Hand
P. Inskip
G. Nelmes
V. Pritchard
P. Smith
P. Turner
P. Molyneux
T. Mulhall
R. Corcoran
N. Gibbons
A. Callard
M Thomason
B Mahony
R Lemon
W. Jackson
M. Liddiatt

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Welsh Language

The Council welcomes contributions from members of the public through the medium of Welsh or English. We respectfully ask that you provide us with adequate notice to accommodate your needs.

Aims and Values of Monmouthshire County Council

Our purpose

Building Sustainable and Resilient Communities

Objectives we are working towards

- Giving people the best possible start in life
- A thriving and connected county
- Maximise the Potential of the natural and built environment
- Lifelong well-being
- A future focused council

Our Values

Openness. We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

Fairness. We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

Flexibility. We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

Teamwork. We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.

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10th July 2020

Dear Ms Kelley

Re: ARRIVA Cross Country Services to Lydney and Chepstow

We write on behalf of Monmouthshire County Council as Cabinet Member for Infrastructure and Neighbourhood services and Chair of the Council's Strategic Transport Group.

We have recently been made aware by the travelling public of the withdrawal of train services to Chepstow and Lydney provided by Arriva Cross Country, and we have discussed the matter with officers and community representatives with particular interest in rail.

It is fair to say that we are both disappointed and frustrated that your company has chosen to withdraw all but one of the seven scheduled stops in Chepstow (northbound and southbound) and from five to two (northbound) and five to one (southbound) for Lydney.

We acknowledge that your company may need to review service frequencies in light of COVID -19 and the demands for social distancing on public transport. We also recognise that the majority of these stops do not form part of your franchise with DfT so their withdrawal is more easily achieved by your company, as these stops are 'discretionary' being outside of the franchise.

However, there is significant concern amongst travellers and the community more widely that the level of service previously campaigned for and achieved may so readily be withdrawn. Undoubtedly, it will take time before any new 'normal' is established but there is worry that the frequency of service previously enjoyed may never be re-established.

It also seems a regressive step to reduce the availability of public transport when Welsh Government is promoting active travel and public transport as we commence the recovery from the pandemic. Furthermore, a WelTAG/WebTAG study jointly commissioned by authorities in England and Wales is highlighting public transport as a key feature in getting vehicles off the roads and generally reducing congestion. Added to this is the increase of residential properties in the south of the Forest of Dean for whom the public transport has become significantly less attractive as a mode of transport, inevitably seeing residents reverting to car travel.

Obviously, the loss of these services are of extreme concern but in your correspondence with officers you explain that this is necessary to respond to social distancing demands. We believe that some existing regulations/guidelines will change in the near future, in particular a reduction in social distancing from 2m coupled with wearing a mask (acknowledging that regulations differ slightly between England and Wales). A change in social distancing will no doubt improve

dwelling times so we would ask you to revisit the service changes at your earliest convenience with the eventual target to be full resumption of the service frequency previously enjoyed in Chepstow and Lydney.

Our concern is such that we have copied this letter to several other organisations and elected members for information and attention. In particular, this letter has gone to Welsh Government and Transport for Wales who are responsible for the future franchise of the Wales and Border service and we would ask that the previous frequency of service (at least) be included within the franchise in the future. The importance of a frequent and quality public transport service will be essential to government and local authority priorities to reduce car travel so to achieve this the agreements and contracts with providers must reflect this.

Finally, we wholly accept the need for your company to provide a service that seeks to safeguard the public but we are anxious that as we recover from the pandemic the services previously enjoyed are not lost.

Yours sincerely

A handwritten signature in blue ink that reads "Jane Pratt".

Cllr Jane Pratt
Cabinet Member for Infrastructure and Neighbourhood Services

A handwritten signature in blue ink that reads "David Dovey".

Cllr David Dovey
Chair of the Strategic Transport Group



FORWARD WORK PLAN

Part 1 – Strategic Transport issues

Meeting Date	Aspect	Issue	Responsible Officer/s
29 th April 2020	Active Travel – Cycling Strategy		Paul Sullivan, Susan Hughes and Capita
	Chepstow - Newport Corridor Metro Enhancement Framework (WelTAG Stage 1) Study		Rob Jones – Transport for Wales
	Abergavenny Station		Sam Hadley, Network Rail
Future Topics			
	Magor Station		
	Highway strategy? Road safety strategy?	Do we have one? Do we need one?	
	Metro	MCC has agreed what it wants out of Metro, but struggling to get purchase. Not live as a	Christian Schmidt



FORWARD WORK PLAN

		strategic issue, but individual projects, and potential lobbying needs	
		Update on GovTech	
		Consultation on the Chepstow Study (WeITAG Stage 2)	
		Wye Valley Road condition: resurfacing work is scheduled for this year. More details will be sought and reported back in due course.	
		Renewal of speed safety signs at Larkfield to the motorway roundabout. Welsh Government - part of the High Beech Roundabout study?	
		Bus station infrastructure in Monmouth	
		Monmouth town centre: proper plan for diversion of bus services when the planned work starts.	
		Reconfiguration of meetings	

Other programmes / projects / operational updates

	LTF spend		
	Llanfoist Bridge		



FORWARD WORK PLAN

	Abergavenny Bus Stops		
	Individual Bus Services		

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Public Document Pack Agenda Item 12

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Strategic Transport Group held
at County Hall, The Rhadyr, Usk, NP15 1GA on Wednesday, 5th February, 2020 at 10.00
am

PRESENT: County Councillor D. Dovey (Chairman)

County Councillors: S. Woodhouse

OFFICERS IN ATTENDANCE:

Wendy Barnard	Democratic Services Officer
Roger Hoggins	Head of Service - Strategic Projects (Fixed Term)
Richard Cope	Passenger Transport Unit Manager
Christian Schmidt	Transport Planning and Policy Officer

ALSO IN ATTENDANCE:

Grahame Nelmes	Abergavenny Action 50 Plus
Dick Cole	Abergavenny Civic Society
Phil Inskip	Severn Tunnel Action Group (STAG)
Cllr. Patrick Molyneux	Gloucester CC and Forest of Dean DC
Brian Mahony	Friends of 65 Bus
Wendy Jackson	Forest Economic Partnership
Richard Lemon	Transition Chepstow

APOLOGIES FOR ABSENCE:

Ted Hand	Magor Action Group on Rail (MAGOR)
Rosemary Corcoran	Friends of the 65 Bus
David Flint	Severn Tunnel Action Group (STAG)
Paul Turner	Magor Action Group on Rail (MAGOR)
County Councillor A. Easson	

1. Declarations of Interest

No declarations of interest were made.

2. Bus Services in Monmouthshire:

a) Friends of the 65 Bus - Presentation

The Strategic Transport Group received a presentation from Brian Mahony, Friends of the 65 Bus, to share the Group's experiences that culminated in the reinstatement of the 65 Bus service. The Chair acknowledged the work and commitment of the team. The presentation slides were circulated. following the meeting. Following the presentation, questions and comments were invited:

A Group member asked if there was evidence of growth since the reinstatement of the service. Whilst there is no specific evidence available, new ticketing machines have been installed that will enable passenger data to be shared. Anecdotally, it is believed

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that passenger numbers have increased, but there is always room for improvement; if timetabling issues can be resolved, there will be better opportunity for growth.

A question was asked about the costs and subsidies; checking if this is at the expense of other services. It was explained that the service costs £100,000 per year. If it was withdrawn, it would cost £75,000 to secure alternative services for school contracts and the Grassroutes service. The net cost therefore is £25,000 (equivalent to £500 per week).

The Passenger Transport Unit Manager confirmed that the new bus was purchased via a Welsh Government grant (to encourage and develop rural/community bus services). The new bus specification is Low Emissions and offers a nicer passenger experience. It was confirmed that there has been passenger growth noting that the more passengers use the service the less subsidy is needed. The Group was reminded that the service is “not for profit” and solely to sustain its own operating costs. It is hoped to carry out more marketing work with the Friends of the 65 Bus. A bid for infrastructure in the next financial year, if successful, will enable provision of improved timetable cases and bus shelters.

A Group Member also welcomed the success of the 65 Bus noting that such services need to be sustainable, of good frequency, relevant to citizens’ transport needs and reliable. It was suggested that an Uber-type App could eventually replace paper timetables.

A question was asked about services for tourists and walkers, noting that there are reduced services on weekends (Half service on Saturdays and no service on Sundays). The need to connect with trains in Chepstow was also highlighted. It was responded that MCC is currently commissioning a review of all aspects of public transport in the county to better understand issues. Work is also in progress with Transport for Wales on an app that will allow passengers to book tickets as the bus is in motion. The Facebook Group is an effective means of distributing information but more members need to join. Regarding future use of apps, it was pointed out that there is poor mobile phone/4G signal along the Wye Valley so paper timetables are still of great use.

It was queried if the service would ever be put out to tender, and suggested that services in other similar areas are not as reliable when run by commercial operators and in much more competitive circumstances. It was confirmed that the 65 service was offered for tender with only one, very expensive tender submitted. It was clear that MCC could operate the service at less cost.

The Head of Service, Strategic Projects (Fixed Term) explained that the example of the 65 Bus will be used as part of the study commissioned to look into public bus services in the county especially in the context of the Council’s priority to improve rural public bus services, linked to Welsh Government’s priority to reduce car use. It was acknowledged that there are interchange issue with buses, and buses/trains. The Group was reminded that when changes are made there are always consequences affecting other services.

Information was provided about a planned Wye Valley study to promote public transport and road safety in villages.

b) Withdrawal of the Severn Express

It was confirmed that the Severn Express is still running with an added peak-time morning journey from Chepstow, arriving in Bristol City Centre at 08:45. The Severn

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Express will no longer serve Cribbs Causeway or Aust, but will instead run direct from Chepstow and Bulwark to Bristol via M48, M4 and M32.

A new hourly service (X14) will connect Chepstow and Cribbs Causeway.

- c) National Express Coach Services: how it fits with public transport generally and comment on the withdrawal of services from Monmouth
The Officer noted that National Express (NE) coach/Megabus services provide links to other areas, airports and cities. The Newport hub is well used. The withdrawal of the Monmouth NE service is due to insufficient usage. The Officer is prepared to speak to NE but felt it was unlikely they will reinstate the Monmouth stop. This point will be picked up in the public transport review. It was commented that a number of residents used the service to get to Birmingham so this is a significant loss for the town. Local bus timetables need to be looked at as ongoing connections to other towns are being missed.

Concern was expressed that NE services from Chepstow could be jeopardised due to traffic congestion in the town.

- d) X3 service changes
Concern was expressed that the 7.25am X3 has been removed from the timetable. The Officer was unaware of the change and it was agreed to check with Stagecoach. Examples of the impact included Coleg Gwent students not able to get to classes on time and employees not able to get to work. It was considered unacceptable that the last bus back to Abergavenny from Cwmbran is 4.25pm.

It was suggested that Stagecoach could be invited to present their approach to a future meeting.

- e) Proposed MCC Bus Strategy
A new Bus strategy is being written that will include data from the commissioned public transport study.

3. Transport Grants

The Transport Projects and Programmes Manager explained how grants are allocated by Welsh Government for Active Travel. The County will receive core allocation of £235,000 for scheme development and smaller schemes which can be spent across key settlements.

Additionally, the authority is entitled to submit bids for 3 more Active Travel schemes. It is proposed to submit bids for packages of schemes relating to:

- Caldicot Town
- Monmouth Town
- Usk Town Centre

With regard to the Local Transport Fund Grant, bids have been invited for existing schemes plus one new scheme. A continuing scheme is Monmouth/Wye Bridge Junction (3rd Lane), for which the materials were bought and are in storage then no funding was awarded for this financial year. Consequently, a further bid will be submitted. Funding is also sought to contribute towards the Chepstow Transport Study.

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Ultra Low Emissions Fund where bids are invited for Electric vehicles (the detail is non-specific, and unclear if it includes charging points) by 14th February 2020 which may be difficult to achieve. The fund used to purchase the 65 Bus is not now available unfortunately.

The Cardiff City Region Transport Authority is submitting bids to the Metro Plus Programme to extend the benefits of the Metro to areas not benefitting from the rail franchise.

MCC has submitted a bid for Severn Tunnel Junction (STJ) Station upgrade to include funding to deliver the car park extension, footbridge extension, safer access routes and better passenger facilities. Additionally, MCC will be proceeding with the missing elements of the footpath between Undy and Rogiet to also link with the STJ project.

Information was provided that there will be a Metro Phase 2, and bids will be submitted as follows, and in priority order:

- Further development of Magor Walkway Station;
- Abergavenny Station Interchange and Improvements;
- Chepstow Station Interchange and Improvements;
- Chepstow – Newport Bus Corridor ,
- Chepstow, Monmouth and Abergavenny Bus Corridor

Bid outcomes should be available by 31st March 2020. It is likely that there will be part funding awarded and decisions on priorities may have to be considered in due course.

There is also a regional grant for supporting bus services and the enhancement of community transport for all councils; Monmouthshire CC is the lead authority.

More information will be provided when available. Questions were asked as follows:

- It was asked if there was any scope to add a cross border element to Active Travel bids referencing the possibility of opening the Tidenham Tunnel to Chepstow (some match funding for a cross border project may be available). It was explained that Active Travel bids are limited to three and currently Chepstow is outside of the three projects identified. Whilst it was recognised that the core allocation is quite committed, a note was made of the idea and also it was suggested that this could be added into the Chepstow Road Study engagement process.
- An update was requested on the proposed Llanfoist Bridge. Also, a request was made to consider arrangements to enable students to cycle safely to the redeveloped King Henry VIII School, and to encourage residents generally to use Active Travel routes. Active Travel routes for the new school will be funded from core allocation. The authority is seeking funding for further development work. It was noted that a new Active Travel Officer has been appointed. It was explained that the integrated maps will have to be reviewed this year. Regarding Llanfoist Bridge, it was confirmed that discussions are still in progress with Natural Resources Wales.
- There was no update on the towpath at Gilwern; this query will be passed to the Active Travel Officer.
- A question was asked about Magor Walkway Station, and the potential to alleviate the parking situation in Rogiet by 30% as passengers would be able to walk to the station. It was reported that it has been difficult to gain support from Welsh Government for the Grip 3 study and queried if there are other avenues for match funding. It was confirmed that under the Metro Phase 2, Magor Station is the main scheme but partners are needed to work with us. Network Rail is conducting a Metro enhancement framework study and the authority

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has made clear that Magor station is a key project to consider. If the project is shortlisted, development funding would be committed.

- A further comment was made about the need to extend the car park at STJ as there are significant problems with parking not least at the School. The authority is trying to deliver a 150 space car park. Grand Union Trains could deliver this scheme but it will also be added to Metro enhancement framework study.
- The Officer clarified that the £235,000 for Active Travel is for all Monmouthshire and is core allocation (guaranteed for scheme development and small schemes). This amount is separate from schemes that are for submission of bids.

4. Rail Stakeholder Engagement

The Chair welcomed Nichole Sarra, Stakeholder Manager (Borders), Transport for Wales (TfW) who explained that there are now 5 Stakeholder Managers with the role of encouraging stakeholder engagement and then providing feedback to the planners. The following points were made:

- December timetable change: A timetable workshop with stakeholders was held in November. This was followed by a report in January. Transport for Wales has committed to run workshops twice yearly. The next one will be in mid-March 2020 with a view to better connectivity and services.
- Rolling stock: the majority of Class 170 trains are now in service.
- Stations: A programme of deep cleaning is in progress due to be completed by the end of March. The Station Improvement Plan for 2020 and 2021 is expected. Regarding the Grand Union Train proposal (possible start in May 2021) it was asked if TfW trains can connect into/out of the London trains at Severn Tunnel Junction in May 2021. Currently there are one and 2 hour gaps; Grand Union will have 2 hour gaps. There will be a problem in connections due to a clash at Cheltenham with the existing GWR service. This change would save 50-100 cars coming down from Lydney. These points will be passed back to the train planning team.

In relation to train/bus connections at Chepstow, TfW attended Transition Chepstow to hear the issues and it was acknowledged that a multi modal approach is necessary. TfW is committed to looking at Chepstow train services to provide an hourly service by 2022 with improved connectivity. It was suggested that TfW runs the bus and train services; this point will be fed back.

A Member raised the issue of the need for better connections from Lydney to Bristol. A third river crossing between Lydney and Sharpness was mooted to provide a rail link to Bristol and London.

The accessibility problems with Abergavenny Station were discussed, noting that the delaying factor is the signals. Network Rail, DfT and TfW provide assurances that the scheme is progressing but the action group request timescales. It was explained that significant investment is planned for the station and work has started on cycle storage, Access for All design and the signal siting. Nichole agreed to provide an update on timescales at the next meeting (or earlier, if the information is available).

A question was raised about the potential for easement to the routing guide. If passengers are travelling from Caldicot to Bristol they can go into Newport and double back to Bristol Parkway to Bristol Templemeads. Passengers are not allowed to double back from Lydney via Gloucester or Cheltenham to Bristol to provide the quickest service to Bristol. By allowing this,

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would add 13 additional services a day between Lydney and Bristol with no additional trains, services or stops. The Member was asked to forward the relevant information to Nichole.

A point was raised about comparative costings, as people in rural areas are having to pay much higher fares quoting the £33 fare from Abergavenny to Ystrad Mynach and the £11 fare from Newport to Ystrad Mynach. Abergavenny also has the greatest increase in people using the trains. It was responded that it is quite complex with historic detail. TfW is aware of the issue.

Reference was made to pocket timetable (No.3). Passengers travelling from Fishguard, Milford Haven and Pembroke are shown connections to London and Bristol.

Travellers from Lydney, Chepstow and Caldicot are only shown the connections to London and not Bristol. It was requested that the connections are added to the timetable as described.

Phil Inskip presented information on local/national station usage. This is good information when campaigning for improvements. Historical information was provided that the Department for Transport has not used the statistics when arranging the last two franchises and to determine the level of trains; concentrating on growth and the perception of decline. The Arriva franchise was let on 0% growth but, in actuality, there had been 7 years growth. Passenger usage of the Chepstow line had grown by 130%. This presented a problem for Welsh Government because the funding was based on 0% growth so the block grant had to be used for additional train services. 54 additional trains have been funded this way to meet increased demand. Councils have also equally invested including two councils that bought their own trains where Welsh Government pay for their operation.

The Chepstow line was not improved because it was not situated where a council had funded rail improvements. Secondly, as it was not in the convergence zone, it was not eligible for EU match funding. On all other lines, the number of trains have increased. The Arriva franchise reduced the number of trains without being in breach of the franchise. Regarding the GWR franchise, the DfT did a study about sustainable railways and growth. Growth was thought to be 75% but in 2020 it is 120%. Three parts of the country where growth is expected to be highest is between Peterborough and Doncaster, Manchester and Liverpool and STJ and Bristol. Despite being identified as one of the top lines for growth, the GWR franchise saw STJ trains to Bristol halved regardless of years of growth and the DfT's own report. The official report of privatisation gave the reason that the support of £1.65billion to BR in 2002 would reduce to £1billion but by 2006 was increased to £5.4billion. When the two S. Wales franchises were let, the Treasury and DfT were in financial difficulties so growth figures were ignored.

The Chair thanked Phil Inskip for providing the Group with this explanation recognising his invaluable contribution for future strategy.

5. Local Issues

The Head of Service, Strategic Projects (Fixed Term) provided an update on the Chepstow Transport Study, noting that the study is a cross border collaborative project. Welsh Transport Appraisal Guidance (WelTAG) Stage 1 is complete and Arup has been commissioned to undertake WelTAG Stage 2. An initial meeting has been held. Many recommendations arose from WelTAG 1; the three main ones being a By-Pass, Improvements to public transport and a new junction to the M48.

Some funding has been received, or is expected, from Welsh Government, Welsh Office and Gloucestershire CC. The study has been funded (£275,000) and Monmouthshire CC is

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underwriting part of it. It is anticipated that funding will be required for additional study work as the study progresses. There is a 12 month timescale.

Other studies include:

- Welsh Government has commissioned a study on High Beech Roundabout in Chepstow this financial year with a purpose of reducing traffic congestion.
- A Chepstow/Newport Corridor study has been commissioned by Welsh Government and Transport for Wales to look at transport issues and improvements in the South Monmouthshire / Newport area.
- Highways England has commissioned a study to look at the 2 road crossings of the Severn.
- South East Wales Transport Commission has organised a study arising from the cancellation of the M4 Black Route.

The following matters were raised by the North Monmouthshire Area Committee:

- Inappropriate parking at Nevill Hall Hospital: It was explained that there is a problem with the buses travelling through the congested hospital circular route with an example given of a bus being stuck for an hour due to obstructing cars. An update was provided that a meeting is arranged with Officers, Stagecoach and the Health Board.
- Health and Safety issues for track workers relating to open flush toilets on the trains: The Transport for Wales (TfW) representative was asked to feed this information back.
- New trains will not include toilet provision: The Transport for Wales (TfW) representative was asked to feed this information back.
- Parking issues at Abergavenny Railway Station: The Transport for Wales representative confirmed that these issues are already identified and highly rated for improvement.
- Removal of the early morning X3 bus service: This matter was raised earlier in the meeting.
- Bus routes in Llanellen not being gritted: This matter has been passed to the relevant officer.
- Ongoing issue regarding lack of a bus stop at Park Road in Abergavenny to replace the Lower Frogmore Street Bus Stop removed as part of the now completed pedestrianisation scheme. It was reported that the design has been approved by Welsh Government. It was commented that this project needs to be completed as early as possible. No timescales are available, but a decision on funding is expected by April. Additionally, the recommissioning of the Penypound bus stop should be resolved soon.

Regarding reconfiguration of Strategic Transport Group meetings, feedback was provided from the North Monmouthshire Area Committee where it was suggested that there could be sub groups to focus on local areas e.g. North and South of the County. It was suggested that a separate meeting with the Chair, Councillor Woodhouse and the Head of Service, Strategic Projects (Fixed Term) could be arranged to discuss options.

6. Forward Work Plan

- Update on GovTech
- Consultation on the Chepstow Study (WeITAG Stage 2)
- Reconfiguration of meetings
- Wye Valley Road condition: The Head of Service, Strategic Projects (Fixed Term) provided an update that resurfacing work is scheduled for this year. More details will be sought and reported back in due course.

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- Renewal of speed safety signs at Larkfield to the motorway roundabout. Welsh Government will be looking the area as part of the High Beech Roundabout study
- Bus station infrastructure in Monmouth
- Monmouth town centre: Concern was expressed that there is a proper plan for diversion of bus services when the planned work starts.

7. To confirm the notes of the previous meeting held on 11th September 2019

The notes of the previous meeting were confirmed as a true record.

8. The date of the next meeting was confirmed as 29th April 2020

The meeting ended at 12.45 pm